

## Procedure for Code of Conduct

### Alumni Corporation of the Zeta Alpha Chapter of Theta Chi Fraternity

1. The following procedure would be activated in the case that a Notification of a Standard of Conduct Violation was referred to the Chairman of the Code of Conduct Committee. Such violations can include, but are not limited to:
  - a. Any act that would negatively impact the public image of Zeta Alpha Chapter of Theta Chi Fraternity at Slippery Rock University as defined by the Alumni Corporation of the Zeta Alpha Chapter of Theta Chi Fraternity Standard Code of Conduct.
  - b. Any act resulting in criminal charges against any current member of the Alumni Corporation of the Zeta Alpha Chapter of Theta Chi Fraternity.
2. Members of the Code of Conduct Committee shall meet to discuss the alleged violation.
3. If members of the Code of Conduct Committee determine that the alleged violation requires further consideration, then the following steps shall be enacted:
  - a. The accused member shall be notified via Registered Mail (or any means of delivery requiring the accused's signature) of the alleged violation and the need for a hearing.
  - b. The accused member shall be required to directly contact the Chairman of the Code of Conduct Committee and schedule a hearing before members of the Code of Conduct Committee.
  - c. A mutually agreed upon date for a hearing before the committee shall be scheduled and all parties notified. The hearing may be held in person or by conference call.
4. The accused may have representation by an attorney, or another agreed upon party at the hearing before the Code of Conduct Committee.
5. At the hearing, the allegations shall be presented by the Chairman of the Code of Conduct Committee. At that time, the accused will be given the opportunity to present his case before the Code of Conduct Committee and question those associated with or initiating the complaint. The accused shall also be questioned concerning the allegations brought forth.
6. Following the hearings, members of the Code of Conduct Committee shall meet within a week and review evidence presented by both parties during the hearing before making a final determination.
7. Final determination/outcome shall require a majority vote of the Code of Conduct Committee.
8. If the accused is found to be in violation of any established policies and procedures of the Alumni Corporation of the Zeta Alpha Chapter of Theta Chi Fraternity, then the Code of Conduct Committee will recommend appropriate action to be taken by majority vote.
  - a. Punishment could range from prohibition from attendance at Theta Chi events and wearing of letters for a predetermined period of time to include contacting the National Fraternity of Theta Chi International Fraternity to expel the accused member.
9. The accused member shall be notified via Registered Mail (or any means of delivery requiring the accused's signature) of the Code of Conduct Committee's recommendation. The Alumni Corporation Board of Zeta Alpha Chapter of Theta Chi Fraternity shall also be notified of the Committee's recommendation for final acceptance, adjustment or rejection.
10. The accused member shall be allowed to appeal the final outcome to the Alumni Corporation Board of Zeta Alpha Chapter of Theta Chi Fraternity. Consideration by the Board and appeals must be made within 30 days from the final ruling by the Code of Conduct Committee.
11. At that time, the accused will be given the opportunity to present his case before Alumni Corporation Board of Zeta Alpha Chapter of Theta Chi Fraternity and question those associated with or initiating the complaint.
12. A final determination regarding the appeal will be made by majority vote of the Alumni Corporation Board of Zeta Alpha Chapter of Theta Chi Fraternity. All decisions will be final and if necessary, referred to Theta Chi International Fraternity for any action.